

Teacher's Aide

Trinity Lutheran Ministries, Bend, OR

Overview of Trinity's School

Trinity is a place where we learn to prepare for life. Trinity is one ministry, and our school is a platform by which students gain knowledge and learn skills that will set them up for success for the rest of their lives, wherever God may take them. By understanding God's Word and God's world, our students prepare to take the Word to Bend, Central Oregon, and beyond and make a difference. Trinity is also a place where we learn our whole life long. We grow continuously in our knowledge and love of the Lord, never falling victim to complacency or assuming we know all there is to know. Trinity is also a place where we learn to prepare for eternal life, learning more of Jesus, who is our life, so that we may better represent and follow Him until His return.

The Role of the Teacher's Aide

Under the direction and supervision of the classroom teacher, the Teacher's Aide serves as ministerial, instructional, and support provider for children in advancing the Trinity Ministries' mission.

The Teacher's Aide will be:

- ❖ Instructional Support Provider
 - Following the direction of the classroom teacher
- ❖ Minister
 - Nurture the spiritual growth of students
 - Be an example with your personal spiritual life
- ❖ Team Member
 - Support Trinity's faculty and administration
 - Eagerly help when needed
 - Encourage cooperation and unity of purpose
- ❖ Mission-Oriented
 - Accept and support the mission of the school
 - Represent the school to the community to make evident the school's ministry and educational programs' mission-directedness and excellence
 - Maintain professionalism in deed and appearance appropriate for the high calling of working with children.

Staff Relationships

The Teacher Aide works cooperatively with the school administration, faculty, students, and parents, encouraging and nurturing all members a sense of teamwork and enthusiasm for the Christ-centered ministry of the Trinity Ministries.

Accountability

The Teacher is accountable to the Classroom Teacher for the ministry, instruction, and support of the students.

Salary and Benefits

The Executive Director/Head of Schools will annually determine the salary and benefits package afforded to the Teacher with the Board of Directors.

Terms of Service

The Teacher Aide's position shall be reviewed annually by the Principal. Positive performance reviews are among the requirements for continued performance.

Service Days

Ten months - 200 teaching/in-service calendar days, including two weeks before the start of school and two after the school year's ending.